

OTTAWA COUNTY

Certified Death Certificate Application

Daniel C. Krueger
County Clerk



Sherri A. Sayles
Chief Deputy Clerk

Please read instructions above before completing application!

1. Certified copy of a Death Certificate is **\$15**: additional certified copies requested the same day are **\$6** each.
2. Cash/Check/Money Order/Visa, MasterCard or Discover can be used to purchase a certified copy of a Death Certificates.
3. When ordering by **mail**, send the completed application and the appropriate fee to the Fillmore Street location **only**.

Fillmore-West Olive	Grand Haven	Holland	Hudsonville
12220 Fillmore Street, Room 130 P.O. Box 296 West Olive, MI 49460 (616) 994-4531 Monday through Friday 8:00 a.m. - 5:00 p.m.	414 Washington Avenue, Room 320 Grand Haven, MI 49417 (616) 846-8345 Monday through Friday 8:00 a.m. to 12:00 p.m. 1:00 p.m. to 5:00 p.m.	12251 James Street Holland, MI 49424 (616) 494-5566 Monday through Friday 8:00 a.m. to 11:30a.m. 12:30 p.m to 5:00 p.m	3100 Port Sheldon Road Hudsonville, MI 49426 (616) 662-6085 Tuesday 8:00 a.m. to 12:00 p.m.

Applications may be faxed to (616) 994-4538 using Visa, MasterCard or Discover only as payment.
APPLICATION FORM

Please print clearly.

Name of Deceased: _____
First Middle Last

Date of Death: _____
Month/Day/Year

Place of Death: _____

The purpose you are requesting this document? For Federal use (Passports, Social Security and or Foreign Adoptions), please specify.

Total # of Death Certificates: _____ Total amount enclosed: \$ _____

Printed Name: _____ Signature: _____
First Last //

Relationship to Deceased: _____

Mailing Address: _____
Street City State Zip Code

Email Address: _____ Phone: _____