

OTTAWA COUNTY DRAIN COMMISSION

PRELIMINARY PLAN REVIEW SUBMITTAL

CHECKLIST FOR _____

Application

Administration Fee (\$200)

Preliminary Review Fee (\$10 ea. lot, min. \$200)

Two sets of Preliminary Plans (the plans shall include the following:)

Project Name

Location Map

Township, Section, Quarter Section

Label neighboring properties

Existing contour information

Proposed contour information

Scale (1" = 100' or better)

Developer (name, address & phone #)

Engineering Firm (name, address & phone #)

Identify County Drains/natural watercourses/manmade drainage ditches

Existing drainage easements

Lots layout

Lot dimensions

Development dimensions

Upstream & downstream culvert sizings

Revision Date(s)