OTTAWA COUNTY DRAIN COMMISSION

SITE CONDOMINIUM CONSTRUCTION / FINAL APPROVAL

CHECKLIST FOR

_____

Preliminary Approval (_____/_____/_____) *w/all fees Paid:*
(Admin + Prelim Review Fees)

Construction Plan Review Fees per current fee schedule -
i.e.; (open drain & swales @25¢ per foot, enclosed drain & basin @60¢ per foot, etc.)

Soil Borings Information (when necessary)

Drainage Calculations

Two sets of Construction Plans, include the following:

Project Name

Location Map

Township, Section, Quarter Section

Label neighboring properties

Signed Engineer's Seal

Existing contour information

Proposed contour information

Scale (1" = 100' or better)

Developer Info - Complete Name, Address, Phone #, Fax # & email address (if available)

Engineering Firm (Developer's Engineer) - Complete Name, Address, Phone #, Fax # & email address (if available)

Identify County Drains/natural watercourses/manmade drainage ditches

Existing drainage easements

Proposed drainage easements

Lot dimensions

Building dimensions

Revision Date(s)

Erosion & Sedimentation Controls

Any additional information that may be helpful in the review process

Construction Plan Review Letter (all items have been addressed to the satisfaction of our reviewing engineer)

433 Agreement - Final / as approved - with all required signatures and recording fees for all documents - (See below).

Easement Documents (for all drainage easements on-site & off-site)

Recording Fees for documents - 433 Agreement, Easement Documents, etc.
per OCRD fee schedule @$14 first page + $3 each additional page &
Check to be written to: Ottawa County Register of Deeds

Master Deeds (with required verbiage from OCDC Standards, block grading plan, minimum opening & basement floor elevations - please reference pertinent information and verbiage on Pages 7-8 in current Standards)

Value for the drainage system - (i.e.; Contractor's bid sheet)

Future Maintenance Money (5% of cost of storm system *or a maximum of $2,500)*

Copy of the Final Plan - Signed & Sealed

Digital Final Plan - emailed to Ottawa County GIS: gisdept@miottawa.org
with "confirming" copy of email sent to OCDC to: gbotbyl@miottawa.org

Letter of Credit - to be replaced by AS BUILTS (Record Drawings) &
Engineer's Certificate - *(prior to expiration date of LOC)*